



Wisconsin Department of Public Instruction
**LIBRARY SERVICES AND TECHNOLOGY
ACT (LSTA) APPLICATION RATING FORM**
PI-2435-B (Rev. 4-01)

INSTRUCTIONS: Rate the applications according to the criteria provided. Return to:

**PEG BRANSON, LSTA COORDINATOR
WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION
DIVISION FOR LIBRARIES, TECHNOLOGY, AND COMMUNITY LEARNING
125 SOUTH WEBSTER STREET
P.O. BOX 7841
MADISON, WI 53707-7841**

GENERAL INFORMATION	
Grant Applicant	Points Awarded

Category	Number	Project Title
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CRITERIA	
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1. In your judgment does this project fit the LSTA category in which the applicant is applying for funds? If no or not sure, explain why.
- ☐ Yes
☐ No
☐ Not Sure

	Points Awarded
2. Needs Assessment (15 Points Maximum) <ul style="list-style-type: none">• Need for project clearly documented and convincing (10 points)• Realistic progress can be made in addressing the need (5 points)	<hr/> <hr/>
3. Project Planning (15 Points Maximum) <ul style="list-style-type: none">• Planning process is clearly stated and appropriate to the project (5 points)• Appropriate people and agencies, including potential users, were involved (5 points)• Project is relevant to applicant's and state planning documents (5 points)	<hr/> <hr/> <hr/>
4. Goals and Objectives (10 Points Maximum) <ul style="list-style-type: none">• Goals are clearly stated and appropriate to the need described (5 points)• Objectives are clearly stated and are based on desired results or outcomes and are appropriate to the need described (5 points)	<hr/> <hr/> <hr/>
5. Implementation (20 Points Maximum) <ul style="list-style-type: none">• Activities of the project are clearly stated, including what will be done and how; are appropriate to the need described; and include marketing of special needs projects (10 points)• Responsibility for implementation is assigned and includes relevant people and agencies (5 points)• Project timetable is realistic (5 points)	<hr/> <hr/> <hr/>
6. Evaluation (15 Points Maximum) <ul style="list-style-type: none">• Evaluation is clearly stated, measurable, and appropriate to the project (10 points)• Responsibility for evaluation is assigned and includes appropriate people and agencies (5 points)	<hr/> <hr/>
7. Budget (15 Points Maximum) <ul style="list-style-type: none">• Budget is clearly stated and appropriate to the project (10 points)• Budget complies with LSTA and grant category requirements (5 points)	<hr/> <hr/>
8. Overall Merit (10 Points Maximum) <ul style="list-style-type: none">• Overall concept and idea are worthwhile (10 points)	<hr/>
TOTAL: 100	0

	CRITERIA	
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| 9. | Conditions for award of LSTA grant: Identify any budget or other conditions you would recommend before this grant is funded. | |
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